British Universities Life Saving Clubs' Association

Annual General Meeting - 27/04/2019
Executive Summary

2019/20 BULSCA League Calendar

26/10/2019 - Nottingham (Fresher's Competition)
09/11/2019 - Sheffield
16/11/2019 - Bristol
07/12/2019 - Birmingham
08/02/2020 - Warwick
22/02/2020 - Southampton
28/03/2020 - Loughborough

Committee Elect

Chair - Julia Whitworth
Secretary - Michael Kirkham
Treasurer - Andrew Scoones
Data Manager - Jared Wray
Championships coordinators - Sophie Priddis and Stephanie Panagi
Club Development - Hannah Smallwood
Communications secretary - King Yee Cheung
Club Recruitment - Joshua Hale

Proposal outcomes

a) *Introducing clothes to the wet SERC*

Rejected

b) *Rope Throw Spreadsheet Update*

Accepted

c) *Judge and Helper Requirement Reform*

Accepted

British Universities
Life Saving Clubs' Association

Annual General Meeting
27/04/2019

British Universities Life Saving Clubs' Association Document

British Universities Life Saving Clubs' Association Mid-Season General Meeting Agenda

Location: Tennis Seminar Room 1, Tennis Centre, Loughborough University

Date: Saturday 27th April 2019

Start Time: 9:30 am

1 Welcome and Apologies

2 Approval of the Minutes from the Previous Meeting

3 Matters Arising from the Minutes of the Previous Meeting

4 Officers' Reports

4.1 Jared Wray, Chair

4.2 Michael Kirkham, Secretary

4.3 Ben Holloway, Treasurer

4.4 Hannah Smallwood, Development Officer

4.5 Conor Ingham, Data Manager

4.6 Tom Sharp, Championships Coordinator

4.7 Sophie Priddis, Communications Officer

4.8 Joshua Hale, Recruitment Officer

5 Notices from BULSCA Committee

5.1 RLSS and BULSCA SLA

5.2 BULSCA Judges Panel Vacancy

5.3 BULSCA Awards

6 Competition Applications for the 2019/2020 Season

6.1 Allocation of Freshers Competition

Applicants: Birmingham, Nottingham

6.2 League Competition Allocations

Applicants: Loughborough, Southampton, Birmingham, Sheffield, Warwick, Bristol, Nottingham

7 BULSCA Committee Officer Elections

7.1 Chair

Declared candidates: Julia Whitworth

7.2 Secretary

Declared candidates: Michael Kirkham

7.3 Treasurer

Declared candidates: none declared

7.4 Club Development Officer

Declared candidates: none declared

7.5 Data Manager

Declared candidates: Jared Wray

7.6 Championships Coordinator

Declared candidates: Sophie Priddis and Steph Panagi (joint)

7.7 Communications Officer

Declared candidates: none declared

7.8 Club Recruitment Officer

Declared candidates: Joshua Hale

8 Discussion of Proposals

d) Introducing clothes to the wet SERC
Proposer: Michael Kirkham (BULSCA Secretary)
Seconder: Yvonne von Oven (BULSCA Judge)
Committee recommendation: Accept with Discussion

e) Rope Throw Spreadsheet Update
Proposer: Michael Jacklin (BULSCA Judges Panel member)
Seconder: Chris Miles (Loughborough Coach)
Committee recommendation: Accept with Discussion

f) Judge and Helper Requirement Reform
Proposer: Michael Jacklin (BULSCA Judges Panel member)
Seconder: Jamie Shone (Judge)
Committee recommendation: Reject with Discussion

9 Date of Next Meeting

10 Any Other Business

2   Welcome and Apologies

Jared Wray and the committee welcome to all in attendance to the 2019 BULSCA AGM.

Attendees: (Jared Wray, Michael Kirkham, Hannah Smallwood, Sophie Priddis, Joshua Hale, Tom Sharp, Ben Holloway) BULSCA Committee, Birmingham, Nottingham, Sheffield, Warwick, Loughborough, Swansea, Felix Ng (BJP), Michael Jacklin (BJP), Mark Smith (RLSS UK Vice President)

Club	Representative 1	Representative 2
University of Nottingham	Henry McColl	Bradley Hague
University of Bristol	Natalie Smith	Maisie Gleeson
Loughborough University	Imogen Shepherd	James Blaby
University of Birmingham	Rory Swann	Alastair Sanders
University of Warwick	Becky Crabbe	Chris Quinn
University of Sheffield	King Yee Cheung	Peter Woodmancy
Swansea University	Alex Chappell	-

Apologies: (Conor Ingham) BULSCA committee, London, Southampton

2   Approval of the Minutes from the Previous Meeting

Proposal to Accept by Nottingham

Seconded by Warwick

7 For

0 Against

0 Abstentions

2019 Mid-Season GM Minutes are accepted as accurate.

3   Matters Arising from the Minutes of the Previous Meeting

No matters arising.

4   Officers' Reports

4.1 Jared Wray, Chair

It has been a real pleasure this year to be BULSCA Chair and be heavily involved in all elements of the roles that make up the committee. This year, like every year, has had its ups and downs but I think overall it has been a great year for university lifesaving!

This year we have had 6 league competitions (in Bristol, Sheffield, Birmingham, Warwick, Southampton and Loughborough) along with our two-day BULSCA Student Championships held in Swansea. The standard of the teams and individuals in these competitions is exceptional, and this is further indicated by how close the competition can be throughout the year. Something that makes BULSCA very special is the incredibly friendly attitude teams adopt with one everyone else, and I hope this is a feature which we never lose!

I will avoid repeating everything that is in other people's reports, so please read the other committee reports for a more comprehensive idea of what they have been up to!

I would like to thank all the current BULSCA committee for their hard work and dedication over the past year, all the clubs for their help and contributions to university lifesaving over the past year, the volunteers and judges who make competitions possible, and wish next year's BULSCA committee every success.

4.2 Michael Kirkham, Secretary

This year I have attended all meetings and taken minutes. I volunteered to be secretary after the position was unfilled at the previous AGM. Unfortunately, due to time required for finishing my degree, I have not been able to maintain the paperwork necessary.

The main challenge for the next secretary is to finish the work started by my predecessor. BULSCA has a great deal of documentation saved, much of which needs organising and archiving, with duplicates removing. Some of the documents on the website also need updating to the latest version.

This would make things much simpler for BULSCA clubs and members, finding documents on the website and knowing that they are accurate and useful.

4.3 Ben Holloway, Treasurer

This year my aim was to keep the BULSCA accounts on a steady course for growth to allow for spending on development. I inherited the BULSCA accounts in a relatively strong position with just under £3000 in the accounts. Although this may seem like a decent sum I knew it would only take financially poor Championships and a few other issues to bite into it. Therefore to mitigate any impact of Championships I have worked closely with Tom to ensure that we minimised every unnecessary cost. We knew what we faced a challenge when booking Swansea as Championships had previously made a loss at the venue, fortunately our links with Swansea University enabled us to minimise facility usage costs and helped deliver a profit. I'm happy that we have been able to deliver a profit especially considering we were unable to secure sponsorship for Championships. Please see a copy of the accounts below including a breakdown of Championships. If you have any questions regarding the accounts please get in touch.

BULSCA Accounts June 2018 - April 2019				
Income				Total
Total Membership	£	350.00		
Merchandise	£	373.64		
Appeals/Fines	£	40.00		
Judges Course Income	£	665.00		
Championships	£	6,336.00		
Total income			£	7,764.64
Expenditure			Total	
Merchandise	-£	547.68		
RLSS Membership	-£	66.00		
Championships	-£	6,087.57		
Judges Course	-£	57.27		
Total Expenditure			-£	6,758.52
Opening Balance June 2018			£	2,996.11
Net income for period			£	1,006.12
Closing Balance Apr 2019			£	4,002.23

2019 National Championships Breakdown			
Expense			Total
Pool Hire	£	4,620.00	
Medals	£	189.00	
Certificates	£	37.00	
Gifts	£	68.00	
Accommodation	£	120.00	
Volunteer Lunches	£	80.61	
Merchandise	£	504.06	
Saturday Food	£	399.00	
SERC	£	29.84	
Miscellaneous	£	40.06	
Total Expense		£	**6,087.57**
Income			
Team Entries	£	4,070.00	
Other Entries	£	625.00	
Accommodation	£	249.00	
Merchandise	£	947.00	
Saturday Food	£	445.00	
Total Income		£	**6,336.00**
Net Income		£	**248.43**

4.4 Hannah Smallwood, Development Officer

As club development officer I have achieved most of the aims I had set out for myself.
We have had two officials courses. The first was run by Felix after Sheffield competition, where four people qualified as judges. After Warwick competition there was a second course with 19 participants. I am really pleased with the number of people who qualified and hopefully this will mean future BULSCA competitions will be able to run more smoothly with sufficient judges.

Michael and I are planning a Survive and Save instructors course which will hopefully run in Nottingham in May. This should help the sustainability of some clubs and ensure that members are qualified for future Championships. Please let me know if you or a member of your club are interested.

I have produced a document to guide people through running a competition and how to navigate the BULSCA deadlines and requirements for competitions. My aim for this document was to bring everything I have learned together in an easy to read way to make the prospect of organizing a competition a bit less daunting and a bit more manageable. The document was well received and the feedback I have got back has been positive. If anyone has anything that they think needs changing or adding to the document or would like a copy please let me know.

I am hoping to organise a club development day before the start of next term which I will organise with the next development officer, potentially in Warwick as it a central location for most clubs to commute to.

4.5 Conor Ingham, Data Manager

This year has proven to be challenging yet very successful. Overall, I hope that I been able to provide you with assistance when required and in a timely manner while ensuring that I have been contactable for any issues that you may of have.

The main activities and achievements that I feel I have delivered to the best of my ability include:

- Ongoing management of the BULSCA website, www.bulsca.co.uk.
- Management of the league tables.
- Launch and management of the new manual league competition entry systems.
- Management of competition entry for Championships 2019.
- Introduction of new scoresheet check sheet.

Going Forward:

- Continue to maintain and update the website.
- Look at setting up a new automatic entry system.
- Look at adding additional content to the BULSCA website and Wiki.

I would like to thank my fellow committee members and anyone else that has supported me for their untiring and invaluable support throughout the year.

4.6 Tom Sharp, Championships Coordinator

Summary:

Championships were held at Swansea on the 30th and 31st March. It was extremely difficult finding a suitable date and Swansea was the only pool available. This was a serious concern for me as I was very aware of the considerable issues in terms of finances the last time the competition was held at Swansea. Therefore, it has been my highest priority to operate the competition within budget without a negative impact on quality, so we did not undo the hard work of last year that went some way to recover the previous losses. It is clear from last year's report that sponsorship was the key and should be considered a necessity in all future competitions. Between us, Ben and I contacted numerous businesses with proposals but unfortunately we were unable to secure

any form of sponsorship. This was a massive hit and we knew we had a serious challenge ahead of us. However, despite a venue that previously made a considerable loss, absolutely no sponsorship, and only a couple of small increases to costs, I am very pleased to say that Championships 2019 operated with in budget and made a small amount of profit.

Strengths:

Profit generated - as discussed, this was a very important and achieved through considerably reducing unnecessary costs, small increase to team entries, attendance of Athens University and general attention to detail as highlighted in the finance report.

Venue - well received and generally well organised. The facilities were good with plenty of space for our requirements.

General positive feedback – overall feedback was positive. The new entry system went surprisingly smoothly and received positive feedback. Value for money in terms of entries received positive feedback which was interesting considering this is where costs were increased.

Attendance of Athens University – this came with certain unexpected challenges behind the scenes, but I think everyone would agree that they brought a lot of enthusiasm and fun to the competition and would very much welcome them to the competition again. I hope we can continue to grow our relationship with them and in the future can be part of larger competitions with even more teams involved.

Weaknesses:

Timings – there were obviously issues with timing throughout Saturday, specifically setting up the obs gates. This was due to the width of the lanes being wider than the obs gates themselves. My error was not bringing enough cable ties to make up the distance. This delay led us to rescheduling lunch to improve efficiency. Whilst this had the desired effect, and was necessary to make up time, I can see how our lack of communication with competitors meant they had unexpected longer / shorter gaps between events. There was also an issue with processing results on the Sunday leading to a long delay. However, this was out of our hands as organisers and had nothing to do with the scoring team who did an excellent job.

Prior Communication - feedback was that communication before the event could've been improved, especially in terms of when the communications were released. This was in reference to the fact that I tended to release facebook posts etc late in the evening. I can see how this may be inconvenient to those reading the posts, however, due to working in the day this was generally the first opportunity to release the information. In the future, it may be better to wait and release the information in the morning.

Marshalling – consensus from the feedback was that marshalling could be a lot more relaxed with competitors being responsible enough to get to their race in time.

Saturday food – quite simply, the wait for food for some teams was far too long and this has been discussed with the venue.

Opportunities:

Improved entry system – with this year's new entry system being largely successful, with a few tweaks I believe this system could to improved to the point of being extremely easy for all parties concerned.

Sponsorship – sponsorship is very important and without it made things very difficult. If sponsorship could be sourced early in the process, this would relieve a lot of pressure on the organiser. Therefore, this should be a priority next year.

Merchandise – the feedback for the t-shirts and hats were extremely mixed. However, the merchandise this year was acquired for much less than previous years this led to a large profit

despite the mixed feedback. The opportunity here is if the design and quality can be balanced with these reduced costs, there is a possibility that more merchandise could be sold generating even more income.

Increased interest from external clubs – this year individual entries from other clubs and entries from Athens University helped provide the required income as many other teams did not bring the full 12 competitors. I believe it is important that contact with Athens and other teams is maintained and taken further. In addition to this, other community teams throughout the UK should also be considered important to the sustainability of the competition.

Threats:

Officials – as always, we rely heavily on volunteers to run the competitions. There seems to have been a downward trend in number of people volunteering over the last few years and some last minute drop outs put us in a difficult situation this year. Positive steps have been taken and a high number of people went through the judge's course earlier in the year. However, it is important these judges are retained and gain the relevant experience. In my opinion this should be a priority for next year's committee.

RLSS - without their support with suppling insurance, the event could not take place. Again, positive steps have been taken this year to make our relationship more structured. However, our absolute reliance means that this is still a potential threat.

Budget – despite making a modest profit, without sponsorship this was extremely difficult and relied on committee members doing considerable extra work that would normally be outsourced. It also relied on the fact that I am familiar with the location and was able to find the cheapest options and had a good idea of what we could do without. This will not always be the case and would argue that without sponsorship, the competition is not sustainable.

Information spread – the competition often relies heavily on a small group of experienced individuals who hold a lot of information that perhaps can not be found elsewhere. If for any reasons these individuals are not able to help with the competition, this can lead to a massive gap in knowledge. In my opinion, this means more people need to step up and volunteer to gain experience and those with the information need to make a concerted effort to pass on the information. Easier said than done perhaps.

All in all, we should be relying on processes, not people, where ever possible.

Conclusion:

As always, Championships it had its ups and downs with plenty to learn from. Would like to say a massive thank you to all helpers and officials, especially Michael and Felix. In addition, thank you to Luke Peel and Sophie Priddis, our SERC writers, who both did a great a job.

Also, a huge thanks to Scott Chamberlin-Wibbeke, Conor Ingham and Ben Holloway for their considerable work before, during and after the event, as well as the whole BULSCA committee.

4.7 Sophie Priddis, Communications Officer

This year has been relatively uneventful in terms of the role itself, however I have enjoyed being part of the committee for another successful BULSCA year. A new mailing list was created at the beginning of the academic year, which complies with GDPR regulations. There are fewer members who have signed up to this list than the old one, but hopefully this means that all the current members are active within BULSCA. Emails have generally been sent in a timely manner to the relevant mailing lists.

I have found the website a challenge and at times quite time consuming, as the system was not as simple in some areas as I thought it would be, but have written some comp reports over the year and have kept it as up to date as possible where I am able.

Social media wise, the daily tweeting to David Hasselhoff started well but then life got in the way and I ended up having less time than I thought I would! I've reposted some posts by clubs – however have noticed that some clubs are more active on social media than others, so have been wary of this to avoid looking like some clubs are favoured over others. In the future it would be great to see all clubs having a regular social media presence which would in turn increase the profile of BULSCA.

I'm sure whoever takes on the role next year will do a fantastic job and be able to bring new ideas to the table!

4.8 Joshua Hale, Recruitment Officer

After introducing this role last year at the AGM I have made some strides to recruit new club. I have extended an invite to FXU and they will hopefully be coming to a few comps next year. I am in the early stages of starting a club at Exeter and recently (at champs) been told of some interest at Manchester. It's an exciting time and hopefully we will have some new clubs next year. Supporting the creation of new clubs is challenging and a long process but I'm happy with how much progress we have made.

I have also been supporting the committee with admin such as drafting the GDPR policy.

5 Notices from BULSCA Committee

1. In order to ensure insurance for the championships, Jared Wray (Chair) signed a Service Level Agreement (SLA) on behalf of the BULSCA committee with the RLSS UK. This details activities that the BULSCA committee will encourage member clubs to take part in. This will be published.

2. There are two vacant seats on the BULSCA Judges Panel (BJP). In order to effectively run league competitions, these must be filled. The pre-requisites are listed on a document on the website. Anyone interested should contact bjp@bulsca.co.uk for more information and read the BJP guidance document on the website for how to apply.

3. This year there were lots of applications for the BULSCA Awards. The committee enjoyed reading about everyone's achievements. The results will be announced after Loughborough competition.

6 Competition Applications for the 2019/2020 Season

Allocation of Freshers Competition

- Applicants: Birmingham, Nottingham

Birmingham withdraw their application.

Nottingham: Previously hosted Freshers 2017. Plan to largely repeat that. Date **26th October.** Social venue may change. Event is currently medley relay.

Josh Hale: Propose amendment that change to **Manikin carry**

Notts accept this amendment.

- Nottingham is awarded Freshers competition, with the speeds event changed to manikin carry.

League Competition Allocations

- Applicants: Loughborough, Southampton, Birmingham, Sheffield, Warwick, Bristol, Nottingham

(Competition proposals:
https://www.dropbox.com/sh/qc74ddchobnnh85/AACmF4C5d78qG1BAlGsIGHGsa?dl=0)

Competition proposals are reviewed.

1. Loughborough: 28th March preference
2. Southampton: Only one date available
3. Birmingham: 7th December - booking in the works
4. Sheffield: Proposed dates all available. 9th of Nov preferred.
5. Warwick: New pool. Accommodation is going to be bigger. Preferred 8th Feb.
6. Bristol: 16th Nov booking in the works.

Using the BULSCA competition allocation algorithm and the results of the clubs' voting, the following competition calendar was produced:

26/10/2019 - Nottingham (Fresher's Competition)
09/11/2019 - Sheffield
16/11/2019 - Bristol
07/12/2019 - Birmingham
08/02/2020 - Warwick
22/02/2020 - Southampton
28/03/2020 – Loughborough

Vote to accept calendar.

7 for, 0 against, 0 abstentions.

Competition calendar is accepted.

7   BULSCA Committee Officer Elections

Chair Candidates: Julia Whitworth

(Julia Graduated December 2018 – Jared, BULSCA Chair, says this is within 12 months of her standing, so she is eligible).

Would like to give back to BULSCA. Have judged and SERC written this year, which has broadened perspective.

- Friendly and approachable
- Good time management
- Develop community engagement through FA in schools
- Work well under pressure

Ideas

- Work with clubs to improve recruitment
- Judges' and alumni sessions: running competition based sessions
- Buddy up clubs
- New BULSCA Promo video
- BULSCA development plan, committee position goals

Julia Whitworth is elected BULSCA Chair.

Secretary Candidates: Michael Kirkham

Held position of Secretary this year during his PhD, but leaving academia in 2 weeks so will have time to dedicate to being secretary. Having been secretary this year he has a better idea of the role, as well as through as his time as BULSCA chair.

Questions: Birmingham:

Mentioned sorting out the files, will he do this? Yes.

Josh Hale. Being secretary, it is important to understand GDPR, does he have this understanding? No, but will work with communications officer and chair to understand and abide.

Michael is elected BULSCA Secretary.

Treasurer Candidates: Andrew Scoones

Andrew has been heavily involved in lifesaving throughout uni. Plans to work with championships co-ordinator and other officers to keep costs down.

Has managed Warwick competition this year and has been treasurer for a local Karate club, handling about £10000 a year.

Will attempt to get sponsorship by attrition.

Andrew is elected BULSCA Treasurer.

Club Development Officer Candidates: Hannah Smallwood

Currently doing a PGCE, next year will have a teaching job so more structured and organised time.

This year as Club-Dev Officer made a document to help clubs run a competition.

Question: How retain judges after running courses?

Focus on social aspect and making Judging less stressful.

Hannah is elected BULSCA Club Development Officer.

Data Manager Candidates: Jared Wray

Jared has been on BULSCA committee for 2 years, first as secretary and then as chair. It has given him an insight into the role and has identified areas he can make a meaningful impact.

Google docs is currently used for competition entry, but he plans to automate it as it was previously. Champs entries were a massive issue so improving this would save a lot of time. There are lots of spreadsheets that haven't been seen for a long time, e.g. found an important champs sheet this year.

Questions:

Tom: Is he going to fix the competition allocation spreadsheet?

Jared says he can try.

Hannah: Connor ran the spreadsheet during champs, would Jared be willing to do this?

Jared would like to compete but knows the stumbling blocks so can impart his knowledge to other people who can do the role on the day.

Brum: How does Jared intend to improve the sign ups?

Google form is used currently. He hopes to integrate into the website to make it easier to edit and manage. Once entries close, he hopes the system can produce SERC draw and heats.

Jared is elected BULSCA Data Manager.

Championships Co-ordinator Candidates: Sophie Priddis/Stéphanie Panagi

Sophie plans to run the logistics and Steph the finances. Sophie has planned events before, helped Tom a little this year with champs. Want to fit it around the calendar to make it as accessible for all clubs. Steph has previously got sponsorship for champs as treasurer. And after championships 2020, book pool for 2021.

Questions:

- Stephanie is half Greek, so if Athens team come back next year, can improve communication.
- Will organise as much as possible beforehand so know as much in advance
- Intend to host at Hengrove or Cardiff
- Working on champs logo.

Sophie and Stéphanie are elected as joint champs-cordinators.

Communications Officer Candidates: King Yee Cheung and Francesca Symmonds

- **Francesca:**

Current Birmingham club captain, next year will be unemployed, with lots of time to dedicated to the position.

Plans to look at social media development, working with clubs to improve what we already have.

To improve website, little experience, but sister Symmonds is doing CompSci, she can help.

Want to give back to BULSCA as part of the committee.

Birmingham send a weekly update email, would like to do something similar for BULSCA.

Willing to write for RLSS article for magazine

Look at getting clubs to write comp reports and spread across BULSCA

- **King Yee:**

Been on Sheffield committee for past 2 years and has been PubOff and Webmaster.

At Sheffield have been successful for communications with the union, members, the community. Have raised awareness of club.

Runs a blog, updates for clubs. Have helped made promo vids for Sheffield.

Will try to involve all clubs in promo and with communications

Next year will be unemployed, but is looking for work. Time is currently free.

Interested in writing an article for RLSS magazine.

Tried to do comp reports in Sheffield, would like to gather from everyone to get points of view.

King Yee is elected as BULSCA Communications Officer.

Club Recruitment Officer Candidates: Josh Hale

Passionate about recruiting new clubs. Have lost more than gained recently, want to ensure BULSCA is strong and growing. BULSCA clubs are good, have good effect in communities and developing students. This year as Recruitment Officer got 3 clubs interested in forming and one more in place. Need help and want to stay in touch with current clubs and grow BULSCA.

Questions:

Mark from the RLSS: How can we help you set clubs up and make sure RLSS members aren't dropping out of lifesaving?

Putting people in contact with us would be useful. If you know of people and can put them in touch with us, that would be great. And any funds would be useful.

Felix: What resources do we have in BULSCA/RLSS to help clubs to get set up?

Will work with Club Dev to put on courses and provide paperwork to help them organise and do things independently.

Michael J: Could BULSCA collect/buy clubs' old equipment to help set up new clubs?

Have been using branches and unions for money.

Josh Hale is elected as BULSCA Club Recruitment Officer

8   Discussion of Proposals

Proposal A:

The RLSS have updated their wet SERC rules to include competitors wearing full length t-shirt and trousers and he would like to add it to the BULSCA manual as well.

POI: RLSS UK Nationals rules released, but Club SERC rules have not yet been released

Julia: We do not follow the RLSS UK swim-tow tea towel rule. Where do we draw the line to following the RLSS rules of competition?

Michael: That proposal has been rejected several times. We are independent from RLSS UK but we are based upon the ILS and RLSS rules. Tea towel rejected because of impracticality, being unsure how it would work our look for our clubs.

Updating the event to be more applicable outside of BULSCA SERCs. Add more diversity and think about real life situation.

BJP agree with the proposal. Adding long sleeved top and bottoms could cause a hazard so there will need to be a competency level to say competitors are able to swim with their clothes on.

Michael: Appreciates the point of view. At Sheffield they have to do a swim test and risk assessment. Currently do not require proof that competitors can swim at all. Clubs can judge for themselves the competency of their swimmers.

BULSCA committee: Could be problems with the size of the clothes.

Sheffield: Due to team size, get 8 extra aids compared to the 2 or 4 in an RLSS UK SERC which could make it easy

Josh: does not allow to rescue locked swimmers

Sheffield: makes it hard to advertise lifesaving to new students – additional requirement to bring clothes and not good for image.

Loughborough: What about extra clothing in the SERC? e.g. if the team is wearing a top and a jacket.

BJP: Same rule as currently in manual. Items of clothing counting are trousers and t-shirt. Items in the incident are also allowed to be used

Sheffield: How do you regulate that people bring clothes? Bringing clothes to freshers training sessions could be difficult.

BJP: Similar to normal rules, requirement so DQ code if they do not wear clothing

Sheffield: If introduced, will increase SERC reset time in competitions and in training.

Loughborough: Will restrict what the SERC setters are able to do in their SERCs.

POI: required to wear clothes.

Sheffield: What about situations where you would not wear clothes? (e.g. SERC set at beach)

Warwick: Would add another barrier to recruitment of weaker swimmers and them accessing the sport

Nottingham: Josh raised the point. By making people doing this does it not mean there are 3 seconds of undressing, could just add clothes into the SERC already.

Michael: added to reflect what you are doing in every-day situations. In some recent SERCs competitors have been required to wear clothes. Not always an advantage to remove the clothes so would not always mean that that would necessarily happen.

BJP: Before they added this did the RLSS UK have competitions with clothes on before?

BJP: Aligns BULSCA closer to the Survive and Save award which requires candidates being tested to wear clothes.

Julia: if rule amended to be at the SERC writer's discretion is unnecessary. SERC writers can already say if competitors are wearing clothes

Notts: Would wear the lightest clothes so when would he wear pyjamas in real life? Should be fitting to the SERC.

Josh: Possible damage to clothing

Josh propose move to a vote.
Warwick second.

Accept: 0

Reject: 7

Abstain: 0

The proposal is rejected

Proposal B:

Michael Jacklin: Proposal to update the rope throw scoring spreadsheet. At a recent competition Loughborough A could score more with 3 people in than 4 people as it dragged Bristol A team's score down by 300-400 points. Michael J has changed it to ensure that if you get 3 people in you do worse than 4 people. Any team being counted, eg. A league. If only 1 team gets 4 and others get 3 then it will spread the 1000 points. So if you do not get all in then 2 minutes 30 is the highest time.

Does not change the order, but does change the individual team's points.

POI: not about the spreadsheet but allocation of scores policy about how we calculate scores at competitions?

Example detailed in proposal.

Josh propose a vote:
Nottingham seconded

Accept: 7

Reject: 0

Abstain: 0

The proposal is accepted

Proposal C: We are short of Judges and helpers at many competitions (lough, champs, soton). The action of the proposal is to vote on if we want to change things (see proposal).

Jared:

Point of information: proposal was brought in last year to encourage helpers for league competitions.

Michael J: This isn't enough to run a competition, especially for small clubs

Josh: Small clubs can't bring the extra people to comps

Sheffield: this isn't going to stop judges or helpers being busy, which is a main reason that they don't come.

Discussion of what the proposal is actually to vote on – vote is simply to agree action should be taken to improve volunteer attendance and ensure competitions can run effectively and safely. See 'actions to take' section of proposal.

Loughborough propose move to a vote.

Sheffield second.

First item on the proposal.

First statement: Disagree 7, Agree 0

Second statement: Agree 7, Disagree 0

Third statement: Yes 6, No 1

Michael K proposes amendment to action the BULSCA committee to form a sub-committee to take the actions mentioned in the original proposal.

Michael J rejects amendment.

Loughborough proposes vote on amendment

Warwick seconded

3 for

4 against

Amendment defeated

Michael J clarifies statement 4

Loughborough propose to move to a vote

Nottingham second

Accept: 7

Reject: 0

Abstain: 0

Action: BULSCA committee, BJP and member club committee leads (chair/captain/president) to all meet and determine a course of action to improve BULSCA volunteer attendance.

9   Date of Next Meeting

Mid-season, provisionally 8/2/20 (Warwick competition) as Birmingham competition is starting early in the day.

10   Any Other Business

None

Meeting closed at 12:45