



British Universities Lifesaving Clubs' Association

Meeting 4

Date: 03/11/2015

Time: 20.00

Location: Skype

Present: Rebecca Ewers, Helen Morris, Sam O'Connor, Tania Pearson

Apologies: Emily Castle, Jamie Roberts Scott William Chamberlin-Wibbeke, Adam Martin

Agenda Item 1: Apologies

Presenter: Sam O'Connor

Discussion	Jamie and Emily said they were unable to attend. And we presumed Adam and Scott were working.
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Conclusion	Four committee members were unable to attend.
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Action Point	Action Description	Person Responsible	Deadline

Agenda Item 2: Championships

Presenter: Jamie Roberts

Discussion	Sam stated we cannot really talk about this as Jamie is unable to attend.
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Conclusion	This was skipped over.
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Action Point	Action Description	Person Responsible	Deadline

Agenda Item 3:

Presenter: Freshers' Competition

Discussion	From looking at previous minutes, Sam said he has contacted Training officers from all clubs, Birmingham Competition has been opened by himself and he is going to open Southampton and London. Sam is waiting on information from London. Sam asked if there is anything else to say and do we want a committee meeting before Birmingham Competition. Committee present said no.
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Conclusion	Birmingham competition is open, Southampton and London will be open soon.
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Action Point	Action Description	Person Responsible	Deadline

Agenda Item 4: membership and payment

Presenter: Helen Morris

Discussion	<p>Helen stated she is still awaiting payments from a few clubs. She asked if clubs pay late, is there a fine or anything? Sam said no, not that he is aware of, just bully the clubs to pay before Birmingham Competition.</p> <p>Helen also asked if there is a more recent version of the financial policies as the last one was only 2008. Sam said he hasn't seen another one but bring a paper version to Birmingham Competition and we can maybe update it.</p>
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Conclusion	Some clubs still need to pay and deadline is before Birmingham Competition.
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Action Point	Action Description	Person Responsible	Deadline
4.1.4	Bring paper version of financial policies to Birmingham competition	Helen Morris	14 th November 2015

Agenda Item 5: Online voting and Warwick proposed competition date

Presenter: Rebecca Ewers

Discussion	<p>Sam asked if anyone knew how to make an online voting as he has spent a month trying to figure out, trying to get hold of Scott and has been unsuccessful. Committee present said no. Sam was then informed he has to create a google docs form and give each club a number.</p> <p>Rebecca said Warwick have booked the pool for 27th February 2016.</p>
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Conclusion	Google docs form will be created for voting on Warwick's changed date.
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Action Point	Action Description	Person Responsible	Deadline
5.1.4	Google docs form and send to clubs	Tania Pearson	ASAP

Agenda Item 6: Review of last meetings minutes

Presenter: Tania Pearson



Discussion	Tania asked if we are all happy with last meetings minutes. Committee presents said yes.		
Conclusion	Last meeting minutes were approved.		
Action Point	Action Description	Person Responsible	Deadline

Agenda Item 7: AOB			
Presenter: Sam O'Connor			
Discussion	<p>Sam informed us, Oliver Coleman would like a grant of £62.50 to go on a national judges course with the RLSS. Sam asked if we have enough in the budget for this. Helen said we do have over £3000 but we will need most of this for Championships. If we get a sponsor then we will be fine. Sam said it would be good for BULSCA to have a national level judge and for Oliver to brush up on his judging knowledge. Committee agreed to give Oliver £62.50.</p> <p>Helen said t-shirts are on their way. They cost £160 and will let us know how much the committee owe for their t-shirt.</p> <p>Sam asked if there is a list of changes from the old to the new competition manual. Tania said she hasn't seen one or is aware of one. Sam said to make a list of changes and ask for any volunteers. Tania said she will do it.</p> <p>Sam also said invitations for the GM need to be done.</p>		
Conclusion	Oliver Coleman is getting a grant for a national judges course, t-shirts are on their way and a list of changes to the competition manual will be done.		
Action Point	Action Description	Person Responsible	Deadline
7.1.4	Email and give Oliver Coleman a grant	Helen Morris	ASAP
7.2.4	Make a list of changes of the competition manual	Tania Pearson	ASAP
7.3.4	Invitations for GM	Tania Pearson	ASAP

Agenda Item 8: Next meeting	
Presenter: Sam O'Connor	
Discussion	<p>Sam and Tania are going to meet on Saturday 7th to sort out paperwork for GM.</p> <p>Committee agreed on 17th November 2015 at 8pm.</p>



Conclusion			
Action Point	Action Description	Person Responsible	Deadline
8.1.4	Agenda	Tania Pearson	17 th November