



## British Universities

### Lifesaving Clubs' Association

Meeting 6

Date: 01/12/2015

Time: 20.00

Location: Skype

Present:, Rebecca Ewers, Adam Martin, Helen Morris, Sam O'Connor, Tania Pearson, Jamie Roberts

Apologies: Emily Castle, Scott William Chamberlin-Wibeke

#### Agenda Item 1: Apologies

Presenter: Sam O'Connor

Discussion

Sam said that Emily had work commitments so she was also unable to attend. Scott also apologised

Conclusion

Two committee members were unable to attend

**Action Point**

**Action Description**

**Person Responsible**

**Deadline**

#### Agenda Item 2: Championships

Presenter: Jamie Roberts



Discussion	<p>Jamie asked the committee if they have seen the previous post about the cancellation policy. The rest of committee said yes. Jamie confirmed she didn't sign anything stupid. Adam said it looks the same as last year. Jamie said it is slightly different. Jamie thought she had sent it off along with Helens Google doc and set the deadline for this Friday (4<sup>th</sup> December).</p> <p>She continued to say in the process of championships, the champs Dropbox is password protected and she has only just got the password. She is in the process of updating the championships pack. Adam asked how it's going to be sent out? Jamie said by email however, she does not have access Sam said he is the only one with access to upload. Adam asked Jamie to fill out the registration form and he will sort it.</p> <p>Helen looked in to the scout hut. Jamie has also looked in to places we used last year. Helen asked how much was spent last year on accommodation? Jamie said from the top of my head around £150. Adam asked if the budget has been discussed? Sam said there has been but there is one on Facebook. Adam has one concern about Loughborough predicted 20 people. Sam said I have altered that to 12.</p> <p>Sam asked Helen to share the Google doc. Helen said she she will do if she works out how.</p>		
Conclusion	The cancellation policy has been sorted and the championship packs are bring processed		
<b>Action Point</b>	<b>Action Description</b>	<b>Person Responsible</b>	<b>Deadline</b>
6.1.2	Update the championship pack	Jamie Roberts	As soon as possible
6.2.2	Share Google doc	Helen Morris	As soon as possible

<b>Agenda Item 3: Proposals – Sheffield, changing name</b>	
Presenter: Sam O'Connor	
Discussion	<p>Helen said she thought there was some confusion about whether the name changed from last carried over for this year. San said it does carry over. Helen phoned Shannon to see if she would to withdraw proposal</p> <p>Shannon potter withdrew the proposal</p>



Conclusion	Sheffield withdrew their proposal		
Action Point	Action Description	Person Responsible	Deadline

### Agenda Item 3: proposal –Richard Thompson, freshens competition rules clarification

Presenter: Sam O'Connor

Discussion	<p>Sam gave some context of this proposal involving Oliver said because it's freshers' competition we give out penalties and warning at the overall judges desecration. Sam continued to say Loughborough got disqualified and then argued there was inconsistency in judging. Sam suggested to Loughborough to appeal the rule in question, now they would like a document to outline changes of freshers rules.</p> <p>Adam says he feels that in order to preserve the integrity of the league all rules must be followed at BULSCA competitions. The reason why we show leniency at freshers competition is so that people who are new to the sport are given a bit of leeway if they make a genuine mistake. Not so that a club can train a technique that is against the rules in order to make the most of that leniency. Ultimately the committee agreed if it comes down to it the committee would choose to enforce the whole rule book and abolish the leniency if thats the will of the clubs however all felt that leniency is an important aspect of having a fresher's competition and helps encourage members to return to future competitions.</p> <p>Sam say he will also get an opinion for the Judges Panel on this to provide to the meeting.</p> <p>Sam proposed online vote with the recommendation for rejection. The rest if committee agreed.</p>		
Conclusion	Sam gave context of this proposal. Adam said all rules should be implemented to preserve the league and that rules are not there to give advantage to teams.		
Action Point	Action Description	Person Responsible	Deadline



**Agenda Item 3: Proposals – Bobby Anderson, clarifying competition budget**

Presenter: Sam O’Connor

Discussion	<p>Sam explained the proposal, giving context of this. He also explained this does not need to be bought in as there are documents already in place. Adam felt that there are procedures in place already as budgets are scrutinised when submitted to the AGM. However because Birmingham were awarded freshers competition after that meeting their budget should have been re-examined. Sam said: rules are in place to protect clubs from making a loss and be questioned if making more than £100. Adam said it's worth committee reminding clubs the rules we have in place especially about not aiming to make more than £100 profit. Sam also stated we as a committee should suggest reject with discussion. The committee agreed.</p> <p>With regards to Birmingham competition, there was discussion on their budget and how much profit Birmingham actually made. Adam said he has had a lot of people coming up to him talking about this problem. Sam said Birmingham never submitted a new budget form once they received freshers' competition. Adam said it's partly our fault as committee for not chasing Birmingham for their budget and reexamining it. He continued to say it appeared based on their previously submitted budget Birmingham competition was over priced for the amount of teams they had attending. As a lot of people and clubs had noticed this means BULSCA is compelled to take action as we cannot just ignore the issue and it's not fair on clubs that are struggling. Sam agreed. Adam continued to say he does not want to go after Birmingham, but he wants to let clubs know they are not going to get away with aiming to make profit as that is not what BULSCA is about. Sam said he suspected Birmingham hasn't realised how much they have made or spent and have made a mistake. Adam says that alone isn't a great justification. He also stresses the importance of the committee appearing to be impartial when examining this due to the high percentage of Birmingham affiliates on the committee. It is agreed that Helen will contact Birmingham on the committee's behalf to request them to submit a true and accurate accounting of their competition. The committee with then act accordingly based on that information.</p>
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Conclusion	The committee voted on reject with discussion for proposal as there are current documents to reinforce clubs not making a £100 profit. In regards to Birmingham, action is currently being undertaken.
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Action Point	Action Description	Person Responsible	Deadline

**Agenda Item 4: review of last meeting minutes**



Presenter: Sam O'Connor			
Discussion	Sam discussed the action points which have been met, he asked if committee approved of the minutes, all committee approved of the minutes.		
Conclusion	Minutes of last meeting were approved by committee present.		
Action Point	Action Description	Person Responsible	Deadline
6.1.4	Finalise minutes	Tania Pearson	As soon as possible

<b>Agenda item 5: AOB</b>	
Presenter: Adam Martin	
Discussion	<p>Adam asked for information on the recent online vote as committee had been emailed by Oli Coleman that the procedures for online voting was not followed. Adam asked if it was a Google doc? Sam said yes but it was not done via the full procedures. Adam clarified that this means that the vote does not stand as BULSCA policy however given the high response rate he suggested that the committee take the vote as the clubs advising the committee and then the committee can decide whether or not to award Warwick's competition. The committee unanimously votes to take the clubs advice and award Warwick a competition on the requested date.</p> <p>Adam also asked if there have been problems with emails. Sam said there have been a couple but all is fine now. Adam reminded committee of the importance of using the email system as BULSCA primary method of communication.</p> <p>Adam also raised that a number of deadlines, particularly to do with the General Meeting had been missed and stressed the importance going forward of us complying with BULSCA policies and procedures or we risk decisions being overturned or contested.</p> <p>Helen said she will bring the bank form to London for all committee to sign as she has some outstanding payments. Adam said he can try to call the bank as he still has his signature from last year.</p> <p>Finally Sam raised that he had just prior to the meeting received an email from Scott explaining that with regret he had decided he could not continue in his role on committee. As a result Sam requested that we advertise out the role and attempt to fill it at the upcoming General Meeting.</p>

Conclusion	Online voting for Warwick competition has been rectified, Helen is going to bring the bank form to sort out at the GM. Scott has resigned from data manager.		
<b>Action Point</b>	<b>Action Description</b>	<b>Person Responsible</b>	<b>Deadline</b>
6.1.5	Bank form signatures	Helen Morris	Saturday 5 <sup>th</sup> December
6.2.5	Assign data manager	Sam O'Connor	Saturday 5 <sup>th</sup> December

<b>Agenda Item 6: Next meeting</b>			
Presenter: Sam O'Connor			
Discussion	Sam said we will sort out the date of the meeting after the GM to arrange a date after Christmas.		
Conclusion	Next meeting sometime after Christmas.		
<b>Action Point</b>	<b>Action Description</b>	<b>Person Responsible</b>	<b>Deadline</b>
6.1.6	Meeting agenda	Tania Pearson	After Christmas