



British Universities Lifesaving Clubs' Association

Meeting 2

Date: 16/08/16

Time: 20.00

Location: Skype

Present: Jamie Shone, India Pollard, Hannah Smallwood, Harry Withers, Emily Goodwin

Apologies: Luke Peel, Rob Forster

Agenda Item 1: Apologies			
Presenter: Jamie			
Discussion	Luke and Rob were unable to attend		
Conclusion	2 committee members were unable to attend.		
Action Point	Action Description	Person Responsible	Deadline

Agenda Item 2: Sheffield Comp			
Presenter: Jamie			
Discussion	Jamie said Sheffield want to change the date of their competition due to it clashing with Speeds. This clash would potentially cause a lower attendance at the competition which could impact Sheffield financially. We are currently waiting for a response from Sheffield but they are in discussions with their sports centre, the 25 th March has been mentioned as a possible alternative.		
Conclusion	Sheffield can change the date of their competition. Once a date has been suggested the clubs will need to approve it via an online vote.		
Action Point	Action Description	Person Responsible	Deadline
2.1	Maintain communication with Sheffield	Jamie	

Agenda Item 3: Champs			
Presenter: Jamie with information provided by Luke			
Discussion	A venue has still not been found despite the date being variable due to March being busy for the potential venues already. It was agreed by the committee that Luke should also book a venue for 2018 once one for 2017 has been booked. It was also pointed out that Sheffield should know that the date is variable.		

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Conclusion	Luke is trying to find a venue for champs.		
Action Point	Action Description	Person Responsible	Deadline
3.1	Inform Sheffield that the Champs date is variable	India	

**Agenda
Item 4:
Committee
T-shirts and
new year**

Presenter:
Luke Peel

Discussion	All agreed that committee t-shirts to wear at competitions were a good idea to make ourselves better known. India has contacts that she can ask about making t-shirts for us. Jamie said that we should begin to make ourselves known on A Level results day on Thursday. Emily will let the clubs know that they should use their social media on Thursday as well.		
Conclusion	We should get committee t-shirts and should be using social media more as the new term approaches		
Action Point	Action Description	Person Responsible	Deadline
4.1	Investigate costs of t-shirts	India	
4.2	Remind clubs to use their social media accounts on results day and onwards towards the start of term	Emily	

**Agenda
Item 5:
Grants**

Presenter:
Jamie

Discussion	Jamie said that Oli and Felix went on an international judge's course last year which was subsidised by BULSCA. Jamie was wondering whether there was anything that we could provide grants for in this coming year. Emily has sent out questionnaires to all club presidents/chairs so these may provide some insight. Could consider subsidising qualifications for smaller clubs.		
Conclusion	Discuss the possibility of giving out grants when more information has been gathered.		
Action Point	Action Description	Person Responsible	Deadline

**Agenda
Item 6:
Colwick
Park
Lifeguards**

Park Lifeguards			
Presenter: Hannah			
Discussion	Hannah said that she had been in discussion with some of the exec from Colwick about how to get more members of BULSCA involved with volunteering as lifeguards during the summer. The committee agreed that they could come and give a brief talk at the beginning of isolation at Nottingham's competition and then at Loughborough (the last competition of the year) providing this was also agreed with Loughborough.		
Conclusion	Colwick will come to Nottingham and Loughborough comps.		
Action Point	Action Description	Person Responsible	Deadline
6.1	Communicate this information back to Colwick and discuss with Loughborough whether they could come to their competition.	Hannah	

Agenda Item 7: Website and printer			
Presenter: Harry			
Discussion	Harry said that he would like the login details of the committee for the website. He also said that BULSCA owned a large printed which is being stored by Oli and may have been bought for champs more than 2 years ago. It was agreed that a large printer was probably not necessary due to it being difficult to transport so the committee agreed to sell the printer and find a cheap one once the details were confirmed.		
Conclusion	Login details are required by Harry and a large printer owned by BULSCA will be sold.		
Action Point	Action Description	Person Responsible	Deadline
7.1	Talk to Oli and try and sell the printer	Harry	

Agenda Item 8: AOB			
Presenter:			
Discussion	<p>Jamie pointed out that the homepage of the BULSCA page should be updated for the new year to provide information on who we are and which universities have clubs. This will be done by Harry.</p> <p>Hannah asked whether the information from the 2015 -16 training weekend could be obtained and sent out to clubs. India agreed to do this. Emily is also said that she would work with the 2017-18 development officer to organise a training weekend for next year.</p> <p>Jamie said that the manual for this year is being done now and contains many changes. They are aiming to get it completed by September. It will be sent to all committee members by Jamie via Facebook for all to read and vote in subsequent meeting.</p> <p>Jamie also said that the judge's panel review conclusions would be put forward by the next GM or AGM.</p>		
Conclusion	<p>Website homepage will be updated.</p> <p>The information from the training weekend will be distributed to clubs.</p> <p>The manual for 2016-17 contains many changes and is being done now.</p>		

	The information from the training weekend will be distributed to clubs. The manual for 2016-17 contains many changes and is being done now.		
Action Point	Action Description	Person Responsible	Deadline
8.1	Update website	Harry	
8.2	Distribute training weekend information	India	
8.3	Distribute manual once it has been completed	Jamie	

Agenda Item 9: Next meeting	
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Presenter: Jamie Shone	
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Discussion	Next meeting will be decided via a doodle poll.
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Conclusion	Need to decide a date for the next meeting
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Action Point	Action Description	Person Responsible	Deadline
9.1	Generate doodle poll to decide future meetings	Harry	
9.2	Next agenda	Hannah	