



British Universities Lifesaving Clubs' Association

Meeting 4

Date: 24/10/16

Time: 19.30

Location: Skype

Present: Jamie Shone, Rob Forster, Luke Peel, Hannah Smallwood, Harry Withers, India Pollard

Apologies: Emily Goodwin

Agenda Item 1: Apologies			
Presenter:			
Discussion	Emily was unable to attend		
Conclusion	1 committee member was unable to attend.		
Action Point	Action Description	Person Responsible	Deadline

Agenda Item 2: Southampton Comp			
Presenter: Jamie			
Discussion	Everything is ready for the competition. The draw is out and the food is sorted. India is going to buy the snapchat filter and send the receipt to Rob.		
Conclusion	Everything is ready		
Action Point	Action Description	Person Responsible	Deadline

Agenda Item 3: Comps moving			
Presenter: Jamie			
Discussion	Bristol has been moved to the 3 rd December. Sheffield are not happy with their new date as they are worried they might have a low turnout due to it being in half term. They can still hold it on the original date (22 nd February) but this is when Speeds is taking place but it might be more difficult to get enough officials. There is a possibility of them taking the date that Loughborough was previously on. If they cannot find a suitable date they may have to cancel.		
Conclusion	Bristol has been moved but Sheffield have still not decided on a date.		
Action Point	Action Description	Person Responsible	Deadline
3.1	Make sure Sheffield know what their options are	Jamie	

Agenda Item 4: Committee profiles			
Presenter: Jamie			
Discussion	India has made cards with profiles of each committee member to be posted in the facebook		

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Discussion	India has made cards with profiles of each committee member to be posted in the facebook group. These will be posted on Thursday and Friday before Southampton. All at Southampton will do a speech (Rob will do it online) which should be slightly different to the profiles. Ensure each club gets their freshers to join the facebook group		
Conclusion	Committee profiles will be put on facebook and speeches made at Southampton		
Action Point	Action Description	Person Responsible	Deadline
4.1	Put profiles online	India	28/10/16
4.2	Write speeches	All	29/10/16

Agenda Item 5: Results process			
Presenter: Luke			
Discussion	At the moment the results are finalised and sent to Harry within 1 week. The committee proposed that the provisional results get sent to Harry via email when the results are being printed so the committee also has a copy of the original results.		
Conclusion	Get the results sent to Harry once the results are being printed		
Action Point	Action Description	Person Responsible	Deadline
5.1	Ensure comp organisers are aware that the results should be emailed to Harry	Harry	

Agenda Item 5: Web hosting			
Presenter: Harry			
Discussion	Harry has been approached by Sheffield asking whether a website which has been built for them can be hosted by BULSCA. Hannah pointed out that this has been done for Nottingham in the past and it has been made know that a few more clubs could be hosted by BULSCA. India said that Scott helped Warwick and therefore might be able to help with any problems Harry has.		
Conclusion	Sheffield can have a website hosted by BULSCA		
Action Point	Action Description	Person Responsible	Deadline
	Inform Sheffield that they can have a website if they wish	Harry	

Agenda Item 5: Results process			
Presenter: Luke			
Discussion	When Jamie rang the PLSS to check we were insured the lady on the phone informed him		

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Discussion	When Jamie rang the RLSS to check we were insured the lady on the phone informed him that local clubs would love to use the knowledge of our members. The committee suggested a BULSCA alumni Facebook group to provide a link to local clubs and branches.		
Conclusion	Consider having an alumni facebook group and think of other ideas		
Action Point	Action Description	Person Responsible	Deadline

Agenda Item 5: AOB			
Presenter:			
Discussion	Hannah asked whether BULSCA were going to the Czech Republic this year. Emily will be asked about. India said she would also ask Rebecca Ewers.		
Conclusion			
Action Point	Action Description	Person Responsible	Deadline