



British Universities Lifesaving Clubs' Association

Meeting 5

Date: 28/11/16

Time: 19.00

Location: Skype

Present: Jamie Shone, Rob Forster, Luke Peel, Hannah Smallwood, Harry Withers,

Apologies: Harry Withers, India Pollard

Agenda Item 1: Czech Comp

Presenter: Emily

Discussion	Currently gaging interest, so far quite a few people are interested. She has emailed the organiser but they have not replied. The accommodation will be included in the price. Previously the RLSS paid upfront and competitors received and invoice. Emily will ring the RLSS on the number we used to pay invoices to arrange for this to happen again. Flights will need booking soon. Emily will speak to Rebecca Ewers.
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Conclusion	Czech is being organised.
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Action Point	Action Description	Person Responsible	Deadline

Agenda Item 2: Judges courses

Presenter: Emily

Discussion	Depending on the demand there will be one after Nottingham, Birmingham and/or Loughborough comps. Loughborough have confirmed they can host one, other two checking. As a result of the feedback forms it would be good to encourage club coaches to attend to improve clubs' training of SERCs specifically as well as speed events. Also good to encourage those who have/will be graduating this year. Jamie has the judges t-shirts, it is thought there are about 10 t-shirts in each size but it would be good to get more.
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Conclusion	Judges courses will be running next term after the comps.
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Action Point	Action Description	Person Responsible	Deadline



Agenda Item 3: Champs			
Presenter: Luke			
Discussion	Now Luke has finished organising Crawley open he will be focusing on Champs. There will be a proposal put forward by Oli at the GM to do with new software for the timing system. Committee agreed that they would want more than one person to be able to use it. It has been used at Yorkshire speeds and worked very well. Sponsor letters have not been sent out by Luke. Those that were sent out by Rob were unsuccessful. More need sending out ASAP. If none are successful by the end of January it was agreed the trophy will be purchased without sponsorship.		
Conclusion	Sponsorship should be found in the near future for the trophy.		
Action Point	Action Description	Person Responsible	Deadline
3.1	Send out more sponsorship letters.	Rob and Luke	31 st January

Agenda Item 4: Website			
Presenter: Jamie			
Discussion	The website currently still has information to A level students on so needs updating. It would also be good to get the champs logo etc. on the website.		
Conclusion	Website needs updating		
Action Point	Action Description	Person Responsible	Deadline
4.1	Update website	Harry	

Agenda Item 5: Feedback	
Presenter: Jamie	
Discussion	Committee to add information to the feedback document in the dropbox. Then a condensed version will be put on the facebook page with the hope of giving clubs knowledge that we take their feedback seriously and act on it. It would be good to release it shortly after Bristol. Jamie would also like to do another feedback form around February.
Conclusion	Committee to look at the feedback form so it can be released ASAP



Action Point	Action Description	Person Responsible	Deadline
5.1	Review feedback form	All	

Agenda Item 6: Online vote	
Presenter: Jamie	
Discussion	The change has been accepted to ensure that the provisional results are released ASAP to all clubs. It was suggested that one of us sit with the scorer before so they know how to set out the document and include the casualty details etc. Hopefully can get these out to clubs by Tuesday.
Conclusion	Harry to release provisional results as soon as they are received.

Agenda Item 7: GM and London comp			
Presenter: Jamie			
Discussion	Nottingham will now be hosting the GM before their competition on 4 th February. London have suggested dates to the club captains/presidents via a poll. Committee would like London to reschedule their competition otherwise two have been lost this season but Jamie has not heard anything since they released the poll.		
Conclusion	Nottingham to host GM, London will hopefully be rearranged for some time in 2017.		
Action Point	Action Description	Person Responsible	Deadline
7.1	Keep in contact with London in the hope they can rearrange their comp	Jamie	



Agenda Item 8: Finances			
Presenter: Rob			
Discussion	Four Universities have not paid their BULSCA membership. The committee discussed penalties for clubs that had not paid before the deadline. One idea was to give point deductions for late payment (unless they have proof of payment) rather than financial penalties.		
Conclusion	Some universities have not paid their BULSCA membership fee		
Action Point	Action Description	Person Responsible	Deadline
8.1	Chase up the team to ensure they pay before the end of term	Rob	End of term

Agenda Item 9: AOB			
Presenter:			
Discussion	<p>Bristol comp – they have a 30 team limit. Each team was initially allowed three teams. Keynsham have a team which they would like to only do the SERC, all agreed this was fine so long as the comp organisers were happy.</p> <p>Rob asked whether long term there were any universities we could target to start clubs such as Oxford Brookes as BULSCA is in a strong financial position. It was suggested that Leeds could be targeted as there are people there currently who are interested on starting a club but don't know how. Luke said he could contact them to get the conversation running</p> <p>We should ask India to put the committee profiles up this week before Bristol comp.</p>		
Conclusion	Bristol have 30 teams coming. We will try and help set up a club at the University of Leeds and get the profiles released this week.		
Action Point	Action Description	Person Responsible	Deadline
	Get in contact with lifesavers in Leeds	Luke	

